CSAHS Alumni Association
Annual General Meeting 2019

MACDONALD INSTITUTE – WELLINGTON COLLEGE – FAMILY AND CONSUMER STUDIES – COLLEGE OF SOCIAL SCIENCES
Agenda

Dated: Monday, October 7, 2019
Time: 7:00 pm
Location: Programming Room, Guelph Civic Museum

1. Call to Order
2. Approval of the Agenda
3. Introductions
4. President’s Report
5. Financial Report
6. Nominations for Board of Directors
7. Question from the membership
8. Adjourn
This time last year...

We told our membership that we would focus on:

• Constitutional review and board recruitment
• Develop a plan for surplus spending that supports the development priorities of the college
• Enhance our scholarship program
• Stronger promotion of college events
• Maintaining a stable budget during a year of low returns
## President’s Report

### Constitutional Review

Mike Gilmour took the lead on a constitutional review process that now better reflects the activities and processes of the board. A few highlights:

- Re-adopted the Past President position
- Enhancements to our fiscal responsibilities
- Ensuring the CSAHS Student Alliance has a representative engaged with the board

### Events

We’ve actively volunteered at a number of University of Guelph events that have supported students and alumni engagement. These events include:

- Life After Grad
- Convocation Ceremonies
- Grad Launch
- Alumni Weekend
- Today’s tour of the museum!

### Surplus Spending

We committed to spending $15,000 of our accumulated surplus to support college initiatives. Thorough conversations took place throughout the year to ensure we are supporting the college in the best means possible with what we have to offer. This led to the support of two initiatives: the Interdisciplinary Hub and the Hub for Teaching and Learning Excellence.

### Scholarship Program

We are pleased to be able to provide $10,000 worth of new travel grants, matched by the Dean’s office for a total $20,000 over 5 years.

They will support students from across all disciplines in the college and supports students seeking experiential learning opportunities as well as the internationalization their experiences.
## Budget for 2019-20

### 1.0 Operational Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>2019/20 Budget</th>
<th>2018/2019 Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Board member meet</td>
<td>$250.00</td>
<td>$250.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>1.2 Meeting supplies</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$181.96</td>
</tr>
<tr>
<td></td>
<td>$750.00</td>
<td>$750.00</td>
<td>$181.96</td>
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</tbody>
</table>

### 2.0 Events support

<table>
<thead>
<tr>
<th>Item</th>
<th>2019/20 Budget</th>
<th>2018/2019 Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Give Away/Branded Swag</td>
<td>$1,500.00</td>
<td>$1,700.00</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>2.2 Student Event Support</td>
<td>$300.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2.3 Events Sponsorship</td>
<td>$1,500.00</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td></td>
<td>$3,300.00</td>
<td>$4,200.00</td>
<td>$4,200.00</td>
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</tbody>
</table>

### 3.0 CSAHS Events

<table>
<thead>
<tr>
<th>Item</th>
<th>2019/20 Budget</th>
<th>2018/2019 Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 AGM / other events</td>
<td>$1,200.00</td>
<td>$300.00</td>
<td>$187.94</td>
</tr>
<tr>
<td></td>
<td>$1,200.00</td>
<td>$300.00</td>
<td>$187.94</td>
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</tbody>
</table>

### 4.0 Fundraising Opportunities

<table>
<thead>
<tr>
<th>Item</th>
<th>2019/20 Budget</th>
<th>2018/2019 Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### 5.0 Scholarships

<table>
<thead>
<tr>
<th>Item</th>
<th>2019/20 Budget</th>
<th>2018/2019 Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Scholarships</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>5.2 Reinvestment</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

### 6.0 Budget Surplus 2018/19

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.1 Honorarium</td>
<td>$680.10</td>
<td>$680.10</td>
<td>$680.10</td>
</tr>
<tr>
<td>6.2 Other</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$680.10</td>
</tr>
</tbody>
</table>

**Surplus**: $680.10

**Available**: $5,930.10
Income Financial Statement

Year End Financial Summary August 31st, 2019
Balance Sheet @ 31-August 2019

ASSETS
Operating Account - UoG Grant 596009 4,761.46
Prepaid Scholarships – 595319 * 12,283.66
Field Studies Scholarship 20,000.00
Accounts Receivable 0.00
ENDOWMENT / INVESTMENT ASSETS
Endowment Accounts 547,561.78
Investment / Endowment Account Allocations 2017/18 18,443.60
TOTAL ASSETS 603,050.50

TOTAL LIABILITY 0.00

EQUITY 603,050.50

TOTAL LIABILITIES AND EQUITY 603,050.50

Income Statement for 01/09/2018 to 31/08/2019

REVENUE
Grants & Donations 10,000.00
Field studies Scholarship- Deans matching
Investment Income 18,443.60
Endowment Fund Annual Allocation 9,374.83
Endowment Fund Profit/Loss
Total Revenue 37,818.43

EXPENSE
Scholarships 8,500.00
Executive & Finance 369.89
Directors’ Meetings 1,700.00
Miscellaneous Expenses 17,500.00
Sponsorships 17,500.00
Total Executive & Finance 19,569.89
TOTAL EXPENSE 28,069.89

NET INCOME 9,748.54
Reinvested surplus 9,374.82
Surplus/Deficit 373.72

Statements are not audited
* $2,000 Commitment to CJPP scholarship leaves uncommitted balance of $10,283.66
## Scholarship Expenses

<table>
<thead>
<tr>
<th>Scholarship &amp; Awards</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAC-FACS-FRAN Entrance Scholarship - Madison Coombes</td>
<td>500.00</td>
</tr>
<tr>
<td>Mac-FACS-FRAN AA Scholarship-FRAN - Tzu Yi Yang</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Mac-FACS-FRAN AA Scholarship-MCS - Michelle Hudson</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Jean C. Bradley Memorial - Isabella Gregov</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Ann E. Barber Memorial - Kassidy Dempster</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Katherine Fuller Scholarship - Tracy On</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Mac-FACS-FRAN Centennial Scholarship - Kayla McLauren</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Mac-FACS FRAN AA Graduate-FRAN - Alicia Campbell</td>
<td>1,000.00</td>
</tr>
<tr>
<td>CSAHS Alumni Association CJPP School - Bailey Braid-Cripps</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Total Scholarships &amp; Awards</strong></td>
<td><strong>8,500.00</strong></td>
</tr>
</tbody>
</table>
Nominations 2019-2020

Officers:
President – Michael Gilmour
Past-President – Martin Straathof
Vice President – Keely Kavcic*
Treasurer – Kevin Alger*
Secretary –

At-Large:
Sue Wakefield
Kim Kennedy
Faythe van Esch
Shelley Morrison
Gillian Joseph

*fulfilling their term in office, 2-year appointment
Questions from the membership
Adjourn
Thank you for coming!