Video Conferencing Tool – Zoom | Transcript Text | Remote Teaching Support W21

Angela:

Hi everyone, my name is Angela Huang and today I'm going to give you a brief overview of the video conferencing tools and their application to remote learning. Why should we use video conferencing tools? It is to have better student engagement with interaction and collaboration, and it also provides several different types of presentation options, such as, live video and document sharing, and it could be very useful for virtual office hours.

Zoom is one of the useful video conferencing tool. And now I will go through some basic tools available in zoom to you. When you open up a new zoom meeting, you will present it with a screen that looks like something like this. And at the bottom of the screen, you should have options to where you can do audio settings, video setting, security a participants list, and a chat which can be shown in the sidebar as in the picture. And it could be also in their own floating windows, and you have the option to share your screen and the option to record your meeting as well. And also you should have polling, closed captions, and breakup room options as well.

I would highly recommended that you take some time to go through the settings in zoom before you're hosting your first zoom meeting. General video and audio settings will be very important. Under the audio setting you have the option to test your speaker and your mic to ensure they are working properly. You may also want to look under the recording tab if you are planning on recording your lecture and this will tell you where the recording will go once you are finished. Also you may also want to look under the accessibility tab to adjust the closed captioning size. Thank you for listening!

[End of transcript]