

## Graduate Excellence Scholarship Administrative Guidelines

### Overview

Graduate Excellence Scholarships (GES) are awarded to (an) entering graduate student(s) who demonstrate outstanding academic performance and/or potential and leadership potential, either through their past achievements, or through their proposed research program and career aspirations.

Scholarships will be reserved for Canadian or permanent residents that self-identify as Black and/or Indigenous (First Nations, Inuit, and/or Métis).

These guidelines are intended to assist the Graduate Program Coordinators and Assistants with managing the GES applications.

### Value and Duration

Recipients will receive a one-time award. Award is stackable.

Awards are valued at \$2,500 (CAD).

### Important Dates

#### February 15:

- Student deadline to submit the application and letter of support to the Graduate Program Assistant in the department to which they will be applying

#### March 15:

- Academic unit deadline to forward names of successful nominees to the CSAHS Office of Research and Graduate Studies ([csahsadr@uoguelph.ca](mailto:csahsadr@uoguelph.ca))
  - Include student name, ID and semester in which the award is to be applied

### Application Process

Eligible applicants are required to submit a complete application and provide one letter of support\* (max. one page) from a reference who can speak to the applicant's leadership potential, experience, and qualities. Applications must include a statement of declaration identifying one's self as Black and/or Indigenous. Completed applications and letters of support are submitted to the applicant's home department.

*\* Departmental awards committees will review academic reference letters submitted as part of students' application packages. Applicants may submit an alternative letter of support should they choose.*

### Verifying Eligibility

Departments are responsible for ensuring the applicant meets the following eligibility criteria:

- Canadian citizen or permanent resident;
- Be registered, or intend to register, part- or full-time in graduate program within CSAHS;
- Inclusion of statement of declaration;
- Academic excellence/potential; and
- Leadership potential.

**Administration of the Award**

- Departments may notify students of successful nomination
- Departments will forward successful nominations to the College's Associate Dean Research and Graduate Studies (ADRGs) for endorsement
- ADRGS Office will inform Student Financial Services to apply award to student accounts
- If GES recipient declines an offer of admission the department may select another eligible applicant
- If there are no eligible applicants within the department to receive a GES, the department will notify the ADRGS Office to redistribute funds within the College

**Questions and Support**

Please contact the Office of Research and Graduate Studies ([csahsadr@uoguelph.ca](mailto:csahsadr@uoguelph.ca)).